

EXHIBITORS ONLY – EAC FORM

If an exhibitor plans to use a firm other than the “Official Show Vendor”, please list below the non-official vendor’s company name, contact name, phone number and email. After completing this form please submit to the IDG World Expo contact listed below. This **Exhibitor Appointed Contractor Information Form** must be completed and returned no later than **September 1, 2008**

After completing this form please give each of your non-official vendors the “Contractors Form” to complete (Due to IDG World Expo by **September 1, 2008**).

Please note that an EAC form is not required from exhibitors who plan to setup and dismantle **their own 10x10 booth with their own full-time bonafide employees.

Exhibitor Information

Company: _____

Contact: _____ Booth #: _____ Total Sq. Ft: _____

Address: _____ Suite: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Exhibitor Appointed Contractor Information

Please list below your Exhibitor Appointed Contractor’s information:

	COMPANY	CONTACT NAME	PHONE #	EMAIL
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

Please Email, Fax or Mail this form by July 11, 2008 to:

Attn: Mariella Ley
E for All 2008
 c/o IDG World Expo
 4025 Fair Ridge Drive, Suite 250
 Fairfax, VA 22033
 P: (703) 383-3976 x 12 | F: (703) 383- 0983 | Mariella_ley@idg.com